

Brandywine BOA Board meeting minutes	Meeting Date: May 15 2014	Attendees: K. Friend; S. Kirwan, S. Carpenter, Chris Calling, R. Terry	Meeting #: 051514
Date Added	Agenda Item		Owner
May 15 th	Meeting called to order by KF Secretary minutes of April accepted by Board		
May 15 th	<u>Treasure report:</u> - Treasures report circulated --- Report accepted /SK seconded. As of this meeting 526 of the 637 annual dues checks have been received. 2013-2014 budget closed out for the financial year with a surplus of approx. \$19K. The 2014-2015 budget has been drafted and will be reviewed by all BOA board members prior to Sunday's general meeting.		RT All
May 15 th	<u>ACC report:</u> SK to circulate		
May 15 th	<u>Security & Gate report</u> All gates are operational. (4) New security cameras have been purchased and are ready for installation. Prior to installing the cameras the BOA needs to have permission from Duke Energy to use their utility poles. A letter has been sent by KF to the sheriffs' office requesting the Sheriff's office to petition Duke Energy to give the go-ahead and grant access to their poles for the mounting of the cameras. Bollard poles have been installed at the golf and shore / Kurtis Chevy boarder (by golf and shore) to help reduce the unlawful thru traffic. This was done by Golf and Shore Reality group. Additional bollard poles were purchased and installed by the BOA at the Rt. 24 entrance and exit gates.		SC
May 15 th	<u>Drainage Report:</u> Bryant has been brought in to review maintenance and care for the entire ditch drainage system. They will draft a proposal for this work and additionally they will be providing a separate quote for the cleaning and refurbishment of the ditch on #8. Mr. McClung will give the BOA a maintenance easement (at no cost to the BOA) for this ditch as it has no relationship to the Golf Course. SC, KF, and the drainage committee will review proposal and decide appropriate action(s) once proposal is received. The work required to clean out the pond on the #8 hole has begun. The process will require (4) separate and individual applications to complete. Upon completion (which is targeted by Aug.) there will be 100% removal of the surface growth and below surface sludge. To keep the pond maintained, a fountain will be installed as well. This work will greatly assist in the effectiveness and efficiency of the overall community drainage systems.		SC
May 15 th	<u>Beautification Report:</u> Flowers are going to be planted at the 70; 24; and golf course entrances asap.		

	<p>For an additional \$300.00 added to Garner's landscaping annual budget they will maintain the beds at all 3 locations by weeding and adding Miracle Grow.</p> <p>The playground area will be getting a new seat on one of the swings</p>	SC
May 15th	<p><u>Boat Yard Report:</u> All is going well no issues to report</p>	
May 15th	<p><u>General Topics</u> The updating of the web site for Brandywine Bay has completed. The new site offers a more current and pleasing view of the community. Additionally, the goal of increasing the ease of navigation for finding important facts and learning of the community has been achieved. The CCC intern student that did the work will be in attendance at the General Meeting. Also the Board would like to acknowledge and thank our volunteer web-master, Mr. Bill Gilbert, the support and work on this project.</p> <p>Capital improvement committee has put the updating of the Hwy. 70 entrance as their top priority. They will be progressing ideas on what the entrance should look like and then get proposals for costing. It is anticipated that the 2014-2015 budget will not have enough scale to complete and pay for the projects in the current year and will most likely need to be spread over a two year period .</p> <p>Annual meeting agenda to be drafted & distributed prior to meeting.</p> <p>204 Oak Dr. letter to be sent by ACC to the current renters and copied to the homeowner informing them of the nuisance issue(s) at hand. A request will be made by the ACC to the surrounding neighbors for specific issues.</p> <p>KF announced that he and CC have entered into a Letter of Intent (LOI) for the purchase of the golf course. We stated that there is potential for a 'conflict of interest' by us remaining on the board if the deal does complete. Therefore, if the deal goes to completion we will resign our respective positions on the BOA Board. Anticipated date of the deal closing will be mid-June.</p> <p>Annual meeting on the 18th of May</p>	<p>RT</p> <p>KF</p> <p>SK</p> <p>KF / CC</p>
May 15th	Meeting adjourned by SK; 2 nd by RT	