

# **BOA Board Meeting Minutes**

**April 21, 2015**

The BOA Board met in executive session at the home of Scott Bell, President, on Tuesday, April 21st. All Board members were present. The President called the meeting to order and the prior meeting minutes were approved.

## **Old Business:**

The President, reported all necessary arrangements were in place for the Annual Meeting on Sunday, May 17th at the Brandywine Bay Golf Clubhouse. Ballots are being received and will be tabulated by members of the Nominating Committee. Results to be announced at the meeting and the new Board will hold its first executive meeting immediately after.

The President reported a special number had been provided to the fire and EMS services for access to the gates in an emergency thereby eliminating the need to install Knox boxes.

The President stated that David Livingston, the area supervisor with NC DOT had reported that they had the funds to proceed with the clearing of debris, etc. in Hull Swamp.

## **Treasurer's Report:**

The Treasurer distributed the Statement of Financial Position and accompanying Statement of Operating Fund Revenue and Expenses as of March 31, 2015 prepared by the accountant. It was noted that dues from 290 homeowners had been received to date and that only one resident was in arrears. Subsequently the Treasurer's report was approved.

## **Committee Reports:**

Scott Carpenter, the Director-at-Large, who oversees the various board committees, reported on the following:

**Boat Yard:** Conditions are unchanged. Nothing to report

**Security System :** Recently an unknown vehicle has driven on the grass and damaged the areas near the Highway 70 entrance and the area near the driving range. A search is underway through the security cameras.

**Recreation Area:** The tether ball pole has been installed.

**Gates:** The telephone lines are being repaired and the work should be completed shortly.

**Beautification:** It was noted that grass had "popped-up" along the front wall on the 70 Gate. Steps are being taken to correct it and at the 24 Gate. Carolina Gardens have been retained to redo the dividers on Lord Granville Drive in the near future. The Board voted to extend the life of the Capital Improvement Committee for an indefinite period. The Committee has been working on plans to replace the existing interior entrance sign at the Highway 70 entrance. There was a general discussion on the need to clean the street signs throughout the community and replace poles or encase with them with plastic to prevent deterioration. The Board voted to move forward with the project.

George Haskins is planning on touching up the bare spots on the main entrance wall.

**ACC:** Steve Kirwan, chairperson, mentioned that the Committee had approved :

- (a) 219 Brandywine Blvd., installation of a satellite dish
- (b) 509 Pine Valley Dr., add white shutters and window boxes
- (c) 204 Westchester Dr., add 24' x 5' privacy screen

**Golf Course:** The BOA insurance agent has suggested that the Board contact the owner of the Golf course and request that the BOA be added as an insured

**Drainage:** Steve Kirwan reported that the drainage ditch on Oak Drive had inadvertently been filled in, however, there appears to be no need to restore it. He also mentioned that there were two major projects that needed to be attended to in the coming fiscal year. One on Fairway Drive East the other at the end of Hillcrest Drive. The total expenditure will exceed \$30,000.

**Mosquito:** The County has been notified that mosquitoes are present and spraying should be scheduled.

**New Business:**

Bill Horton announced that he is relinquishing the editorship of the Sound Waves in June. He mentioned that the publisher would welcome an opportunity to meet with the Board to discuss how the paper might continue. Bill has indicated his willingness to assist in an orderly transition.

In the process of improving the Department of Insurance rating for the MCFD they will be placing registers on hydrants in the Brandywine community to indicate water flow. Depending on the results there could be an improvement in the overall fire rating for insurance purposes. It was also mentioned that the Fire Department would also be flushing out hydrants.

Scott Bell suggested that the BOA should develop some guidelines for persons who want to burn organic waste since the County has no specific ones. He agreed to develop guidelines to be discussed at a subsequent meeting.

Respectfully submitted,

Bill Horton

Secretary