

Beautification Committee

This committee was established to landscape the common areas (BOA property) of our community with flowers and shrubs.

Charge/Objective

This committee's responsibility is to maintain the established flowerbeds in the common areas, primarily the plantings at the two entrances (Highways 24 and 70) and the entrance to the golf course.

An annual budget is provided for the Committee. The Committee is authorized to spend on beautification projects without prior BOA Board approval as long as the beautification budget is not overspent. Prior to preparation of the annual budget, the Committee should present the Board with the plan for the next fiscal year's activities and estimated costs.

The tasks or duties of the Committee are as follows:

- Prepare a budget for coming year (May)
- Planting and maintaining of perennial and annual flowers and shrubs
- Mulching and weeding as needed
- Maintain operation of irrigation systems at the two entrances
- Request bids from landscapers for any necessary projects
- Replace flags as needed at the two entrances (10% discount at Kites Unlimited & Bird Stuff in Atlantic Beach)
- Put up and take down flags for July 4th Holiday (in BOA storage unit)
- Coordinate with Brandywine Garden Club re: Christmas decorations (in BOA storage unit)
- Submit all invoices to the Treasurer for payment

Membership, Method of Appointment

The BOA Board recruits and approves a chairperson for the Committee. The chairperson, with the assistance of the Board, recruits other members of the Committee.

Chair

The chairperson is appointed by the BOA Board.

Meetings

The Beautification Committee should meet as deemed necessary by the chairperson.

Reports

A written report of the Committee's monthly activities and future plans should be provided to the BOA Board prior to the Board's business meeting.

An oral report on the committee's monthly activities is given at the monthly BOA membership meeting. Also, a written report should be submitted to the BOA Secretary so that it can be accurately entered into the minutes.