

Drainage Committee

This Committee was established to monitor and maintain the drainage for the Brandywine Owners Association.

Charge/Objective

This Committee's responsibility is to a) monitor the flow of storm water throughout the community and b) maintain the best possible drainage throughout the community.

An annual budget is provided for the Committee. The Committee is authorized to spend on drainage projects without prior BOA Board approval as long as the drainage budget is not overspent. Prior to preparation of the annual budget, the Committee should present the Board with the plan for the next fiscal year's activities and estimated costs.

The tasks or duties of the Committee are as follows:

- Check ditches for proper water flow after heavy rain
- Note ditches not flowing properly
- Contact a board-approved contractor to evaluate and correct the water flow problem
- Obtain Board approval for any projects involving the golf course property
- Provide input to the BOA Board for proposed drainage budget each year
- Approve any culvert and underground pipes installation by homeowners or contractors
- Keep and use water flow charts and maps of Brandywine Bay drainage system

Membership, Method of Appointment

The BOA Board recruits and approves a chairperson for the Committee. The chairperson, with the assistance of the Board, recruits other members of the Committee.

Chair

The chairperson is appointed by the BOA Board.

Meetings

The Drainage Committee should meet as deemed necessary by the chairperson.

Reports

A written report of the Committee's monthly activities and future plans should be provided to the BOA Board prior to the Board's business meeting.

An oral report on the Committee's monthly activities is given at the monthly BOA membership meeting. Also, a written report should be submitted to the BOA Secretary so that it can be accurately entered into the minutes.