

Recreation Area Committee

This Committee was established to build and maintain the recreation area located near the pool off Brandywine Blvd.

Charge/Objective

The Committee's responsibility is to maintain the recreation area and to consider improvements and additions to the area.

The Tasks and Duties of the Committee are as follows:

1. Check playground equipment fall and spring for necessary maintenance, paint, trash pickup, nuts and bolts tinned, mulch ordered.
2. Empty trash barrel when needed, pickup downed limbs in the area. (The BOA takes care of the mowing and major storm clean up in the area.)
3. In January or February, prepare a budget for the coming year (The fiscal year begins May 1.).
4. Seek bids for work to be performed. If cost does not exceed budgeted amount, then BOA Board approval is not required.
5. Submit all invoices to the Treasurer for payment.

Membership, Method of Appointment

The BOA Board recruits and approves a chairperson for the Committee. The chairperson, with the assistance of the Board, recruits other members of the Committee.

Chair

The chairperson is appointed by the BOA Board.

Meetings

The Recreation Area Committee should meet as deemed necessary by the chairperson.

Reports

A written report of the Committee's monthly activities and future plans should be provided to the BOA Board prior to the Board's business meeting.

An oral report on the committee's monthly activities is given at the monthly BOA membership meeting. Also, a written report should be submitted to the BOA Secretary so that it can be accurately entered into the minutes.